



15700 River Road Germantown, MD 20874

www.bwrc.org

Assistant Superintendent

Bretton Woods Recreation Center is seeking a highly motivated individual to join our team as an Assistant Superintendent. Nestled near Washington DC, our unique facility presents an extraordinary opportunity for a passionate professional in turfgrass management. Our club boasts distinctive amenities different from most clubs, and combined with our unique turf species, helps create a tremendous learning environment for the Assistant Superintendent. As part of the Bretton Woods team, you will thrive in one of the most challenging climatic regions in the country while surrounded by our international membership.

At Bretton Woods, we value individuals who not only excel in their roles but also possess an innate ability to anticipate the needs of our members and guests, creating unforgettable experiences. Join us in this exciting opportunity to be part of an organization that recognizes its team members as its most valuable resource. We take immense pride in selecting individuals who align with our mission, contributing to the collective success that defines our esteemed organization. Your journey with us is not just a job; it's an invitation to play an integral role in shaping the legacy of Bretton Woods Recreation Center.

Reports to: Superintendent

Supervises: Grounds Staff

Salary: \$50,000-\$65,000; dependent on experience

Education and Experience

- A high school diploma or its equivalent.
- Must be 18 years of age or older.
- 2- or 4-year turfgrass management degree or certificate preferred; or ability/desire to pursue appropriate education; or comparable work experience in turfgrass management field

Essential Functions

- Helps maintain all grounds and course maintenance equipment according to the club's turf management program.
- Develops departmental budget in conjunction with Superintendent.
- Assists in scheduling, training, supervising, and evaluating all personnel assigned to department.
- Assists with all planting, fertilizing, care and removal of turf, plants, shrubs, trees on golf course and other facilities.
- Assists with all turf pesticide applications.
- Maintains course in proper playing condition.
- Oversees repairs of broken water lines or valves and may perform necessary repairs.
- Assists with snow removal and planning.
- Assists in supervising road and roadside maintenance within the club's grounds.

- Helps ensure proper landscaping for property outside of golf course including the clubhouse, pool, tennis, and surrounding areas.
- Attends regional conferences and education seminars.
- Pesticide Application certification or ability to obtain.
- Nutrient Management certification or ability to obtain.
- Valid driver's license.
- Ability to work overtime, weekends, holidays, and other times as needed.
- Conducts other appropriate tasks assigned by the Golf Course Superintendent.

Skills:

- Strong communication skills.
- Must be flexible and positive, with the ability to work in a team-oriented environment.
- Can work under pressure and focus on multiple tasks while maintaining high quality standards.
- Ability to work in a fast-paced environment, where change and improvement is always present.
- Availability to work nights, weekends, and Holidays.
- Reliable transportation (no access to public transportation).

Physical Demands and Work Environment

- Regularly exposed to moving mechanical parts.
- Regularly exposed to outside weather conditions.
- Occasionally exposed to fumes or airborne particles and chemicals.
- Occasionally exposed to wet and/or humid conditions; high, precarious places; extreme cold; extreme heat; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate to loud.
- Able to meet and perform physical requirements and to work effectively in an environment which is typical of this position.
- Frequent lifting, bending, climbing, stooping, and pulling.
- Frequent repetitive motions.
- Continuous standing and walking.
- Required to use some protective equipment, such as a respirator, gloves, earplugs, eye guards/visors, boots, and hat on various occasions.

Benefits Offered

- Vacation
- Sick time
- 401K – After 1 YR
- Medical/Dental/Vision/Life
- Dues and expenses for appropriate organization memberships and continuing education
- Uniform
- Daily lunch provided.

Our Mission

Great people creating lasting memories in an inclusive, and family-friendly environment.

Our Vision

We aim to be the leading recreational and wellness destination for the international community in the greater Washington D.C. area.

Our Values

International & Family-Friendly

Respect, Inclusiveness, Integrity

Quality & Excellence

Environmental Responsibility

Financial Responsibility

Transparency & Open Communication

To apply

Potential candidates can visit www.bwrc.org, select Employment Opportunities at the bottom of the page, and select Assistant Superintendent; or resumes can be submitted via email directly to Joseph Villegas, Superintendent, at jvillegas@bwrc.org.